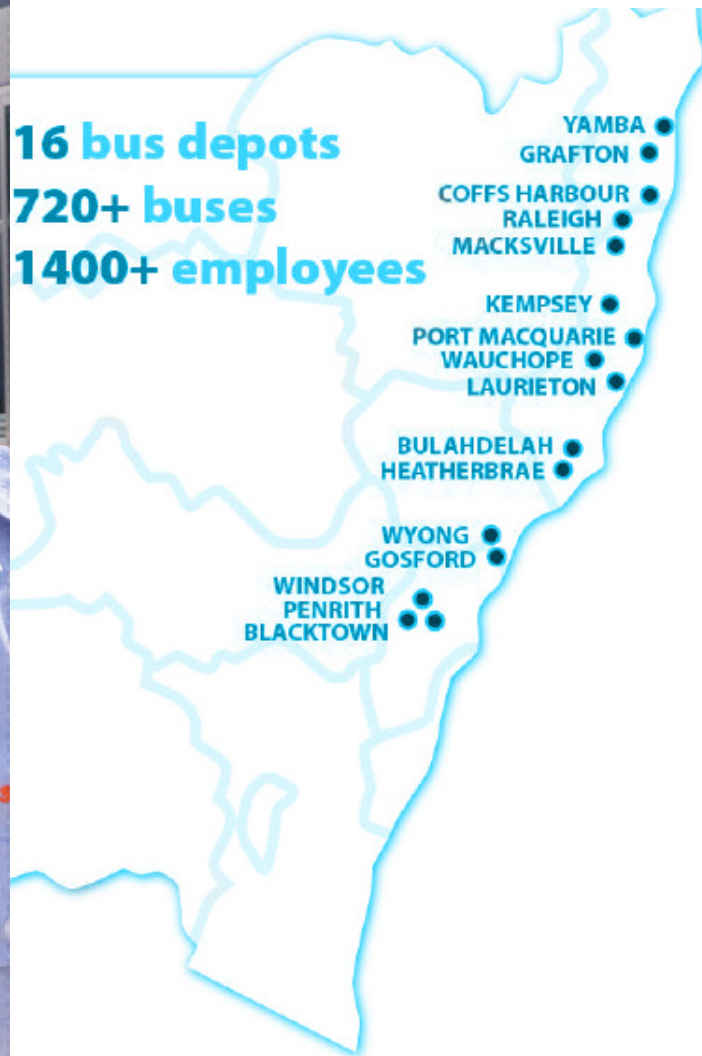




Becoming a Bus Driver Information Session

16 bus depots
720+ buses
1400+ employees



Becoming a Bus Driver for Busways

In order to obtain employment with Busways as a bus driver there are licencing requirements that must be met.

- Working with Children Clearance.
- NSW Bus Driver Authority.
- Minimum Medium Rigid (MR) licence.

If you are considering becoming a driver with Busways but do not yet have any or all of these requirements Busways may be able to assist you to obtain these. Details on each of these requirements are detailed below for your information.

Working with Children Clearance (WWC)

Under the Child Protection (Working with Children) Act 2012, people working in NSW either in paid or voluntary child-related work with children must hold a Working With Children Clearance.

Among many other roles Transport services for children is classified as child-related work under the Act.

The process to obtain a clearance involves a National Police Check and review of any findings associated with the check. At the conclusion of the check, you may be provided with a 5 year clearance to work in child-related employment.

For more information and to apply for a clearance go to:
www.kidsguardian.nsw.gov.au



Bus Driver Authority

All bus drivers of public passenger vehicles operating in NSW need to hold a NSW Bus Driver Authority (DA). This authority verifies that you are a fit and proper person of good repute and have been authorised by the Roads and Maritime Services (RMS) to transport public passengers by means of a bus service.

Obtaining a DA is done through an application process with the RMS once you have satisfied all the application requirements. Prior to commencing the application requirements you must meet the following eligibility criteria:

- Be at least 20 years of age.
- Hold an unrestricted drivers licence issued in NSW.
- Have held an unrestricted Australian drivers licence for at least 12 months within the last 2 years.
- Be able to lawfully work in Australia.

If you satisfy the above criteria you can begin working through the application process. As part of the recruitment process Busways may offer you a DA Training course at a discounted rate of \$150.00. During the course, the trainer will take you through each of the application requirements and explain the process in detail. To submit your application to the RMS you must provide the following:

- Complete a DA Application Form.
- Undertake a Medical Assessment.
- Undertake a Bus Driver Authority Training Course.

Once lodged with the RMS, the application process can take between 4-6 weeks from the time of lodgement. It is recommended that you submit your application to the RMS as soon as possible to avoid any delays with receiving your DA.

Your DA can be lodged using the following methods:

In person:

13 Harold St, North Parramatta 2151.

By mail:

P.O. Box 2707, North Parramatta 2151.

Busways trainers will assist you with your application. It is important to get your application correct prior to lodging.

Medium Rigid (MR) Licence

You are required to maintain a valid drivers licence for the class of vehicle you are intending to drive as a bus driver. The majority of Busways vehicles have a single rear axle that requires a Medium Rigid (MR) licence. Busways vehicles have both automatic and manual (synchromesh) transmissions. The MR licence held by all drivers must meet these requirements.

There are a number of steps involved in upgrading your licence from a C class (car) to MR class. These steps are as follows:

- Complete a Licence Application form for the RMS.
- Pass a knowledge test with the RMS and obtain your HVCBA (Heavy Vehicle Competency Based Assessment) log books.
- Complete a sufficient amount of practical driving instruction with an RMS Instructor.
- Successfully complete an FCA (Full Competency Assessment) with an RMS Instructor/Assessor.
- Provide the RMS with your completed assessment details and complete the Licence Application.

Driving a bus is a very unique experience that is quite different to driving a truck or other heavy vehicle. If you do not have the correct licence for Busways vehicles, Busways can assist you to obtain your licence in a number of ways.

It can be a very daunting experience when you first start driving a bus and not everyone is capable of completing the training. Prior to undertaking a full licence upgrade program, Busways can offer you a pre-training assessment by an RMS instructor/assessor. This assessment will provide you with feedback on your capabilities and potential to drive a bus and will also allow you to understand what is involved with bus driving to see if this is the right fit for you.

After the initial assessment Busways may offer you a licence upgrade course which will allow you to complete all of your practical training and assessment with Busways as part of your employment and induction.

